

Architectural Review Committee Submission Form

CYPRESS LAKES HOMEOWNERS' ASSOCIATION of St Johns, Inc. Phase 3
ATTN: Clark Williams
Cypress Lakes HOA Phase 3
4532 Golf Ridge Drive
Elkton, FL 32033

Any and all modifications to your property must be submitted to the Architectural Review Committee for approval PRIOR to any work or modification being constructed on your property. Please allow two to four weeks for complete processing, especially if it is a large project. Your application must be signed.

Please include a complete description and/or drawings showing the dimensions, style, type of materials being used, including colors, etc. (The more information you can provide will help to expedite your application.)

Please attach a copy of a boundary survey showing the location of the improvements in relation to other structures, fences, etc. with lot lines marked.

Please complete, sign and return to the address listed above. Thank you.

NOTE: Homeowner must provide government permit numbers to ARC within 30 days of this application being approved. Failure could result in revocation of approval.

Describe in detail how you would like to modify your property:
(attach pages as necessary)

Date: _____

Phone: _____

Email _____

Owner Name: _____

Property Address: _____

Lot#: _____ Waterfront? NO No Corner lot? Yes No

Owner Mailing Address: _____

City: _____ State: _____ Zip: _____

Contractor Name: _____

Phone: _____ Email: _____

(Attach or state specific material list, color samples, pictures or renderings)

ITEMS FOR REVIEW (please check all applicable boxes)

Building Elevations Landscaping Swimming Pool
 Drainage Plan Structural Modification Roof
 New Structures Windows Mailbox Fence

Color Selections

If the request is for approval of a paint color, the color sample must be submitted, or identified by manufacturer, color name and number, and sheen.

House
 Doors/Windows
 Garage Door

Additional Homeowner comments or information.

HOMEOWNER

SIGNATURE: _____

DATE: _____ TEL: _____

Mail to HOA Phase 3, 4532 Golf Ridge Drive, Elkton FL 32033 or Email to clark@flablueprint.com

Statement from HOA:

We will act on your request as soon as the necessary information is received. You may be contacted to provide additional information. The application is not approved until the HOA 3 Board of Directors has a chance to vote on it.

Questions can be emailed to: board@cypresslakeshoa3.org

FOR ARC/HOAB USE ONLY

ARC Date Received _____ Approved/Declined Date _____

HOAB Approved /Declined Date _____

ARB comments and observations supporting recommendation: